

# **Equestrian Tragedy Nets Minimum Standards**

In April of 1999, Elizabeth Hader was killed in a riding stable accident. The 10-year-old girl was dragged by a bolting horse at a ranch in Whitchurch-Stouffville, Ontario. She was not wearing a helmet at the time and the western saddle on her horse was not equipped with safety stirrups. Elizabeth had ridden for the first time the day before the accident and had enjoyed herself so much she had returned for a repeat engagement.

The owner of the riding establishment and its head trail guide have been charged with criminal negligence causing death. Public outcry also resulted in a push from Aurora Township to impose legislation on all of the riding establishments within its area. Consequently, and in response to this threatened legislation, the Ontario Equestrian Federation (OEF) has issued minimum safety standards for the equestrian industry (see page 8).

Marcia Barrett, the executive director of the OEF, notes that all-encompassing legislation would have posed an economic hardship on equestrian establishments. Furthermore, it would not have differentiated between public stables that cater to casual recreation riders and facilities that offer rigorous riding instruction/coaching programs. The OEF's press release of July 19, 1999, states, "The OEF has been working closely with Aurora staff in the development of a by-law that calls for a safe riding environment and is confident that its efforts will be embedded in the proposed legislation."

Sport & Recreation's equestrian sport consultant Anita Comella says that S & R supports the OEF's recent initiative to establish standards. This support includes the assistance of a human resources person and financial assistance to accomplish the task at hand. S & R is satisfied with the OEF's submission and has no other plans to become more involved at this time with the development or implementation of standards.

The Ontario Equestrian Federation is similar to the Ontario Camping Association in that membership is voluntary, but camps must meet a significant set of standards before being granted accreditation. The Wagon Wheel Ranch, the establishment where Elizabeth Hader was killed, was not an OEF member. However, the tragic occurrence at the ranch has resulted in the OEF action. The OEF encourages all "involved in the equine community to consider these standards with a view to ensuring that the facility with which they are associated at least meets and hopefully surpasses the principles embraced in the documentation." The OCA standards relating to riding (last revised January 1997) are extremely comprehensive, but comments from the membership are welcomed and should be directed to either Brian Blackstock (OCA Director) or David Ward (OCA Standards Review Committee), c/o the OCA office.

Fiora Hawryluk Editor, OCAsional News

See Minimum Safety Requirements, page 8

# **Ready For Y2K?**

What is the Y2K problem and where should you hide?

Sometime in January, when you run out of canned food and emerge from your bunker, you are going to want your computers to be fully functional. Microsoft and IBM identify three separate date related issues related to the Y2K problem:

The first and most serious issue is that older computer equipment and software stored the year as a two digit number. For example, 1998 would be stored simply as '98'. Consequently, any date calculations in the year '00 could be inaccurate.

The second issue is that some computers and some software may not be aware that 2000 is a leap year. A leap year occurs in every year divisible by 4, but not when the year is divisible by 100, unless the year is divisible by 400. Really.

See Y2K, page 6

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"I don't know the key to success, but the key to failure is to try to please everyone." - Bill Cosby

# **'Nash'onal News**

Now that the school year has begun, those of us whose camps operate only during the summer month can take a short breather before we get into the planning stages for next summer.

But our Association has already begun working hard on our behalf. Let me tell you a little about what is happening now.

1. We welcome John Zachariah to our OCA family. John has recently assumed the position of Production Secretary in our office, and is working on this (his first) *OCAsional News*. With his expertise in creating and maintaining websites, John will shortly have ours looking and working better than ever!

2. You should already have received your membership package, courtesy of our Membership Committee and efficient office staff. Please send in your forms as soon as possible so that our records remain current.

3. The Standards Committee is meeting to evaluate all the accreditation visits which took place this summer, and their report will be presented to the Board of Directors at our meeting of October 4th. Thanks to all those who performed the vital service of visiting other camps, and thanks to the Standards Committee for the herculean task of sorting out all the replies.

4. The Board Restructuring Task Force has completed their report, and the finished constitutional resolutions will be mailed shortly to all members. This Task Force has worked for over three years to fix the inadequacies of our current Board structure, and the Board approved their report last spring. Thanks to all who participated and worked so hard for so long, and to those who took the time to offer suggestions and comments last May.

5. Please read the Task Force material very carefully. I'm sure you will be pleased to see how each camp and each individual member can be more effectively represented in the new structure. Be prepared to vote at the Special General Meeting, set for Thursday, October 14th, 1999 at the Girl Guides of Canada office in Toronto. If you can't be present, don't forget to mail in your proxy form which will be part of the package.

6. The Task Force on Abuse is still accumulating material, and will soon be able to make suggestions both for member camps, and for our Association itself. This is a timely subject that we must all be aware of, in order to protect our campers, our staff members, and ourselves.

7. The Task Force on Year-Round Schooling presented a funding request to the Board of Directors just before the summer, and it has gone back to the Task Force for clarification and further planning. We cannot afford to ignore this most important threat to our existence as a camping movement. Thanks go to the Task Force for all its efforts.

8. The Conference Committee is back at work, holding meetings, and confirming speakers. I know you will want to be with us from March 2-4th, 2000.

9. Plans are now starting for our Annual General Meeting. Reserve Monday, January 17th, 2000 for this important event.

It really looks like we have a busy year ahead of us.

Ellen Nash OCA President



## **OCA Calendar**

### BOARD MEETING DATES

OCA Board Meetings will be held in the OCA offices at 1810 Avenue Rd., #302, Toronto, on the following dates:

Monday, October 4, 1999 at 2:00 pm

Monday, November 15, 1999 from 5-7 pm

### HEALTH CARE COMMITTEE MEETING DATES

October 21st November 18th January 20th February 17th March 16th April 27th May 18th

All meetings on Thursdays at OCA offices: 1810 Avenue Rd., #302, Toronto

### OCA Board Members

President: Ellen Nash, Camp Northland -B'nai Brith 3995 Bathurst St., #200 Downsview, ON M3H 5V3 B: 416-630-1180 Fax: 416-630-8561

Vice President: Jill Dundas 97 Chatsworth Rd., Toronto, ON M4R 1R8 H: 416-486-6964 e-mail: dundasj@girlguides.ca

Past President: Barb Gilbert R.R.#4, Brighton, ON K0K 1H0 H: 613-475-1689 Fax: 613-475-2938 e-mail: bgilbert@blvl.igs.net Portfolio: Conference 2000, Human Resources, Nominations

Treasurer: Eoin Wood, Wanapitei 393 Water St., #14, Peterborough, ON K9H 3L7 B: 705-745-8314 Fax: 705-745-4971 e-mail: camp@wanapitei.net

Director: Brian Blackstock The Mazinaw Company 33 Davisville Ave., #15, Toronto, ON M4S 2Y9 H: 416-486-1526 Fax: 416-781-7875 Portfolio: Membership, Standards

# **Editor's Note**

"Five hurt as gunman sprays children's summer camp": this was the headline that appeared on the front page of my newspaper on August 11, 1999. I was flabbergasted to read the details of this tragedy. There have recently been many well-publicized shootings both in the United States and in Canada; however, as this one took place at a day camp its terrifying nature struck me deeply. I told myself that such an incident could never happen at one of our camps.

So I called Nancy Wood, of Hugh Wood Canada Ltd., the company that administers the Canadian Camping Association group insurance plan. Needing some reassurance, I expected Nancy to tell me that the camping industry is indeed safer than other recreational ventures. Not so, said Nancy. Instead, we are "no worse." We experience perhaps more weatherrelated claims, but this is understandable because of rural locales and semipermanent facilities. What did surprise me was her statement that a great proportion of all claims made so far this year were due to the lack of screening on the part of camp directors with respect to their employees. Nancy explained that directors are

Director: Elaine Cole, Walden Canada 3768 Bathurst Street, #311 North York,-ON M3H 3M7 B: 416-635-0049 Fax: 416-630-9248 Portfolio: Health Care, Special Needs Resource

Director: Pauline Hodgetts, Camp Hurontario 1 Ridge Drive Park, Toronto, ON M4T 2E4 B: 416-488-2077 Fax: 416-486-0865 e-mail: hurontario@interlog.com *Portfolio*: Editorial, Public Awareness

Director: David Latimer, Kilcoo Camp 150 Eglinton Ave. East, #204 Toronto, ON M4P 1E8 B: 416-486-5264 Fax: 416-486-3854 Portfolio: Archives, Environmental Advocacy

Director: Jen Palacios 356 McRae Dr., #406, Toronto, ON M4G 4G4 H: 416-423-3338 e-mail: jen.palacios@sympatico.ca *Portfolio*: Fund Raising, Legislation

Director: Maija Zeibots, Camp Oochigeas 60 St. Clair Ave. E., #404, Toronto, ON M2J 1J3 B: 416-961-6624; Fax: 416-961-2267 e-mail: maijaz@hotmail.com *Portfolio*: Counsellors Conference, Skills Weekend "nice people" who expect others to be just as nice. Hence, they rely on their impressions of staff culled over a limited, two-month period and expect these same young people to behave exactly the same way throughout the rest of the year.

Nancy Wood advised me to check out the website for the Canadian Hockey Association (www.canadianhockey.ca). This well-designed website offers information on the CHA's "Speak Out" program and gives details on criminal record searches and volunteer and coach applications. It made for interesting reading.

Many businesses these days seem to be utilizing unusual practices of screening applicants. These range from psychological quizzes to graphology. From what I can see, these methods do not necessarily guarantee that an ideal candidate will be hired. Whether or not you feel that police checks and more sophisticated pre-hiring screening methods should be adopted by all camps, we should recognize that vigilance, especially in today's mean world, is necessary.

Fiora Hawryluk Editor, OCAsional News

### Regional Representatives

#### Eastern Ontario (Ottawa):

Ian Richardson Arrowhead Camp, 23 Sarrazin Way Nepean, ON K2J 4A5 B: 613-825-4426 Fax: 613-825-0607

#### Northeastern Ontario (Sudbury):

Dave Ward YMCA John Island Camp 185 Lloyd St., Sudbury, ON P3B 1N1 B: 1-800-465-9622 Fax: 705-674-3236 e-mail: david\_ward@ymca.ca

Northwestern Ontario (Thunder Bay): Charlie Wilson Dorion Bible Camp 408 South Marks Street Thunder Bay, ON P7E 1M5 B: 807-857-2331 Fax: 807-857-1141

#### Southwestern Ontario (London): Jim Janzen

YMCA-YWCA Camping, c/o George White Outdoor Centre, 1795 Clarke Road London, ON N5X 3Z6
B: 519-667-3300 Fax: 519-455-2519 e-mail: ymca.jjanzen@odyssey.on.ca

# **Ontario Pool Health Regulations Amendments**

The process to amend Ontario Public Swimming Pool Regulation 565/90 has successfully concluded. A review of the regulation was completed in June of 1995 by the Aquatic Branch of Parks and Recreation Ontario and was followed by four years of lobbying the provincial government to review and adopt the recommendations.

In the fall of 1998 the process rapidly accelerated when two Aquatic Branch members, David Ruetz, Aquatic Supervisor from the Township of Woolwich, and Toby Pemberton, Manager of Aquatics for the City of Waterloo, forwarded a letter to provincial Health Minister Elizabeth Witmer, who is also MPP for Waterloo North. The letter outlined the goals of PRO Aquatics and requested a meeting with the Minister, which was granted in December of 1998. Michael Shane, Past President, PRO Aquatics Branch, joined Dave and Toby in a meeting with the Minister to move the process forward.

The efforts of the PRO Aquatics Branch proved successful: in late April 1999, the Provincial Legislature passed into law the following amendments to the Regulation, which take effect October 1, 1999:

1. The minimum age for lifeguards and instructors is dropped from 17 to 16. Assistant lifeguards' minimum age will remain at 16.



2. The only lifeguarding certification that will be recognized will be a current National Lifeguard Service Award.

3. The minimum certification for assistant lifeguards will be a current Bronze Cross Award. The Lifesaving Society Distinction Award will also be recognized as an assistant lifeguard award.

4. The Canadian Red Cross Leader award has been removed from the Regulation as a designated instructor certification. Other Instructor certification designations will remain unchanged.

These changes affect not only private and municipal lifeguards and swimming instructors, but also swim coaches and volunteers, etc. Private operators and municipalities should contact Juanita Gonyea, VP, Research and Development for the Aquatics Branch, for assistance in getting their staff up to standard at 905-896-5349, or by email at juanita.gonyea @city.mississauga.on.ca.

Jeff Duggan, Recreation Co-ordinator Aquatics, City of Mississauga

*These amendments will be incorporated into the OCA Guidelines for Accreditation where appropriate.* 

# Hollister-Stier Laboratories announces recall of Ana-Kit

As of August 27, 1999, Hollister-Stier Laboratories LLC is voluntarily recalling specific lots of the Ana-Kit Anaphylaxis Emergency Treatment Kit. The company is taking this action after being notified by Wyeth-Ayerst Laboratories (U.S.) that they are voluntarily recalling several lots of their Epinephrine Injection product used in the Ana-Kit. The Ana-Kits are available to consumers for treating severe allergic reactions due to stinging insects, foods, pollens, dusts, molds, drugs, and exercise or unknown substances.

The Ana-Kits (6800ZA; DIN 02163950) distributed between January 1998 and April 1999 with the following lot numbers (found on the front label of the kit) should be returned to a local pharmacy for replacement:

AK346 (O), AK347 (A,B), AK 348 (D,E,J,K,L,M,O,P,S, T,U,V,W,X), AK349 (C,D,E), AK356 (D,E), AK359 (S,T)

Ana-Kits will have the Bayer Inc. logo on the front label of the packaging. Bayer Inc. marketed Ana-Kit in Canada prior to selling its allergy portfolio to Hollister-Stier Laboratories in June 1999.

The epinephrine injection (UST1:1000 in 1mg/1ml tubex) used in the Ana-Kit is being recalled after Wyeth-Ayerst Laboratories (U.S.) observed discoloured samples in routine quality-control tests. A few of these discoloured samples were found to be sub-potent, meaning the product may not be 100% effective in an emergency. Consumers are encouraged to consult their pharmacist to discuss the need for a replacement product.

Should a replacement product not be readily available, patients are instructed to contact their physicians or pharmacists immediately for advice regarding alternative medications. If an emergency occurs prior to the product being replaced, patients are advised to use the product and seek medical attention.

# **Conference 2000**

It seems that everywhere we turn, there is yet another joyful celebration planned for the upcoming millennium! So it will come as no surprise that the Ontario Camping Association is also planning a most significant event to mark the new millennium. Conference 2000, scheduled from Thursday, March 2 - Saturday, March 4, 2000 at the International Plaza in Toronto, will be a memorable affair. The 30+ members of the 2000 Conference Steering Committee have been hard at work since the fall of '98 to give our annual Directors and Senior Staff conference an exciting new look and feel.

Our Conference 2000 theme, "Trail Blazing: Setting New Directions for Yourself and Others" is most appropriate as we take time in the next few months to reflect on who we are, what we do and how we do it.

A top ten list may be adequate for David Letterman but we need a little more to provide a sneak peek at Conference 2000. So here are our Top 15 Reasons why you simply can't afford to miss Conference 2000:

**1. IT'S AFFORDABLE!** With the backing of the OCA Board, we have dramatically reduced the cost of the Conference, making it accessible for all OCA Camps and camp staff.

Daily full program registrations start at as little as \$40 per delegate. Full Conference fees (which include Thursday, Friday and Saturday programs; all keynotes, workshops and seminars; the Exhibit Hall; entertainment; Saturday lunch AND the Saturday evening Banquet) begin at \$185 per delegate. That's not a typo...\$185 per delegate for the full Conference!!

Also, for the first time, the Conference will be maintaining a low group rate for Camps to bring as many staff as possible on Conference Saturday. Groups of five or more from a Camp will enjoy a dramatic Opening Keynote presentation, full programs Saturday morning and Saturday afternoon AND a great Conference lunch for only \$40 per person!!!

2. THE INTERNATIONAL PLAZA We're delighted to be moving to a new venue for Conference 2000. The International Plaza is an excellent Conference AND hotel facility that will be able to offer us expanded space for our programs and for the Exhibit Hall. Barb Gilbert and Patti Thom have outdone themselves in confirming an exciting new space for us...we're sure you'll agree!

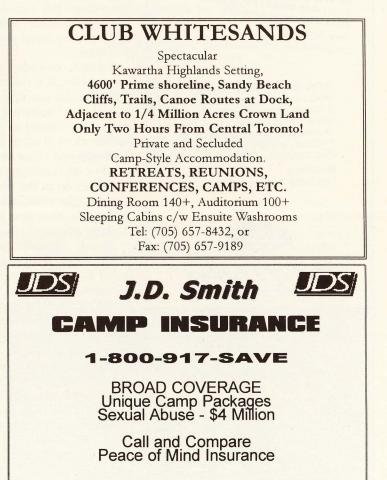
3. BASIC CAMP DIRECTORS COURSE - WEDNES-DAY Veteran camping leaders and Past OCA Presidents Jane McCutcheon and Larry Bell will be leading a full-day workshop on Wednesday, March 1st for those interested in developing and/or refining their management, leadership and administrative skills...what an opportunity.

4. KINDRED CONFERENCES - THURSDAY Conference 2000 is pleased to be offering five distinct Kindred Conference programs. Barb Hnatiak (Chair -Special Populations Kindred), Steve Heming (Chair -Agency Kindred), Beth Blake and Travis Allison (Chairs -Religiously Affiliated Camps), Sari Grossinger and Howie Dayton (Chairs - Day Camps) and John Jorgenson (Chair -Private) have all been hard at work preparing educational opportunities for our delegates that celebrate our diverse camping styles. **5.** "FABULOUS FRIDAY" Joc Palm has provided us with a powerhouse program! Beginning with a Keynote presentation by renowned Disney expert Doug Lipp and featuring dynamic workshops led by high profile speakers, Friday promises to be an inspiring and invigorating experience for all delegates.

As well, thanks to the outstanding efforts of Joc and Fiora Hawryluk, we are inviting colleagues from a large number of other organizations (including the Girl Guides of Canada, Parks & Recreation Ontario, Choirs Ontario, TVO Ontario, Royal Ontario Museum, Ontario College of Certified Social Workers, Ontario Association of Children's Aid Societies, Ontario Science Centre, Toronto Zoo, Sport Alliance of Ontario, Paramount Canada's Wonderland, Ontario Tourism Education Corp., Art Gallery of Ontario and many others) to join us for the day.

6. EXPANDED EXHIBIT HALL - THURSDAY/FRI-DAY Once again, the tireless Polly Marston and her team of dedicated Exhibit Hall volunteers are preparing for our annual expo of supplies and suppliers with the latest and best equipment and services. The International Plaza also affords the space to increase our Exhibit Hall and to make it available over two days for delegates to peruse and purchase to your heart's content.

See Conference, page 10



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The third issue is that in some very old programs, the date 9/9/99 may be assigned a special meaning. For example, imagine software that would not allow you to proceed until you entered a birthday. If you did not know the birthday, you might have used 9/9/99 just so that you could continue.

What aspects of the problem should I consider? There are wild rumours about exactly which systems will be affected. Alarmists are warning you to stay off of airplanes, to store your money under the mattress, to stay out of elevators, and to floss every day. In a typical camp office the only thing to worry about will be the computers and software.

First, to determine if your computer is Y2K compliant, contact the vendor. Write down the name, model and serial number of your PC and look up the vendor on the internet, or call them on the telephone (while it's still functioning). If you cannot find your vendor you can use one of the automated Y2K testing programs available. IBM provides a free testing program that should work with most computers. You can download this program from their web site at http:// www.pc.ibm.com/year 2000/ evaluation.html.

Second, consider the software that you rely on. Is it date sensitive? A word processor, for example, is not date sensitive. If your software is date sensitive, contact the vendor or go to their website. The vendors of all of the major software packages and office suites have put a lot of effort into ensuring that their software will function in the year 2000. However, it is strongly recommended that you verify the Y2K readiness of your accounting package and any critical DOS programs.

Third, consider any database or spreadsheets that you may have developed internally. Are there any formulas or calculations in which you have used a two-digit year? Be aware of the way you are entering dates into your computer now. Get in the habit of entering the year using four digits. If you only use two digits, it becomes the responsibility of the software to interpret the century and the software may assume a different century than the one you intended. For example, in Microsoft Access 2.0, 12/31/02 will be interpreted as December 31, 1902.

What if I do this Y2K test and my computer fails? Will I lose my information? Your information will be secure but you should back up your data in 1999. It is always a good idea to back up your data. Nothing catastrophic will occur if your computer is not Y2K compliant. There are varying degrees of "fail." It may be that you simply have to set the date manually; it may be that all your correspondence is dated 1900; but all your data will be secure. But back up. Regularly. And get plenty of rest and exercise.

What's the worst that can happen if my computer is not Y2K compatible? The four horsemen of the Apocalypse will show up at your office for tea. It is important to consider the degree to which your computer activity is date sensitive. The computer is still going to function but some of your dates could be off. For example, if you were using camp management software written for DOS, your software might try to convince you that your eight-year-old campers are negative ninety-two and that their parents' postdated payments came due during Confederation. Regardless, you will still be able to play countless hours of solitaire.

If you are concerned about the possibility of data inaccuracy, back up your data, set the date ahead to March 1, 2000, and test your system.

What about my fax machine and photocopier? Anything to worry about there? No, but you might consider trading them for an Etch-A-Sketch.

Our camp will be buying a new computer this fall. What should I make sure the new system has to make it Y2K ready? Any new computer purchased from a reputable vendor will be Y2K compliant.

What about the internet? Do I have to worry about our camp's web page and e-mail address? No.

#### **Final Recommendations**

Check your computer by calling the vendor, going to their website, or using the test program mentioned above.

Think about your software and definitely verify the readiness of your accounting package and your critical DOS programs.

Check all of your internally developed spreadsheets and databases to ensure proper date calculations.

Get in the habit of entering all dates using a four digit year.

Back up your data before 1999 is over.

### Shane Miskin

Brainrunner, Inc.

# Standards Visits: Thank You! Thank You! Thank You!

To all who help keep our standards high by your visits to nearly one hundred camps this summer, your care and counsel is much appreciated.

This summer, these were the people who gave their time and talent:

Molly Maguire - Cliff & June Labbett - Mike Moore -Ellen Nash - Lynn Allen - Bill Stevens - Howie Grossinger - Chris Dunlop - Steve Archibald - Barb Weeden - Brian Blackstock - Bruce Hodgins - Alf Grigg - Rick Romman - Bruce Nashman - Brian Lisson - Kirk Omand - Michael Ankemann - Christine Birch - Stan Wild - Steve Hannon - Jennifer Murray - Dave Ward -Suzanne Brocklebank - Maija Landen - Dave Exley -Peter Bloom - Larry Bell - Ted Cole - Michael Bakker -Karri McGee - Dr. & Mrs. Kirlay - Marj Booth - Patrick Kennedy - Marc Cote - Michael Hinchley - Steve Polevoy - Peter & Barb Gilbert - Andy Rodford -Shawn Stetson - Dave Knudson - Lisa Wilson - Chris Murdoch - Bob Smith - Allan Nelson - Catherine Ross - Shirley Anne Parris - Joe Kronick - Louise Coutu -Krista McArthur - Keith Publicover - Bruce Mann -Dilys Haner - Sam Kirschner - April Young - Bradley Millward - Jim McHardy - Anne Morawetz - Dan Bocking - Shirley Ford - Steve Heming - Bernie Smith - Jill Dundas - Kate Moore - Milton Perkins - David Woolven - Dorothy Walter - Kate Cooney - Robin Squires - Yvonne McCallum - Travis Allison - Julie Hartley - Craig Hartley - Bob Burk - John Jorgenson -Madelene Allen - Ian Besch - Adrienne Ross - Karen Gordon - Bruce Emmerton - Patricia Trojman - Ron Mulholland - Clay Stevens - Laura & Mike Schein -Skip Connett - Ian Richardson - Gail Cahill - Lyssa Caine - Dave Graham - Jim Hayhurst - Sari Grossinger ... and Howard Oretsky, who visited eleven camps.

Again, thanks to all - what an example of volunteerism!

Brian Blackstock Chair, Standards Committee

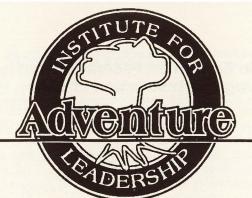
### George Dunning 1914-1999

George Dunning gave over 50 years of service in the camping community. He was involved in the original purchase of Camp Mini-Yo-We and spent 30 years serving as a volunteer behind the scenes - mostly in the operational side of camp. For the next 20 years he volunteered at Camp Medeba doing the same sort of behind-the-scenes work.

George served as a model of a committed camping volunteer. His love for young people and his service for God will not soon be forgotten. Without people such as him many camps would not be able to exist.

We will miss him greatly. His wife Madeleine, who continues to carry on as a camping volunteer, survives him.

Submitted by Bruce Dunning, General Director, Camp Medeba



### LET'S PLAY!! A Games & Initiatives Workshop

with Karl Rohnke

November 6 and 7, 1999 Canterbury Hills, Ancaster

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### **Ontario Equestrian Federation Safety Requirements for Coaching and Instruction of Riding Programs - July 1999**

The facility must have liability insurance in place and be able to show proof of coverage at any time.

'Release and Acknowledgement' forms must be signed by all participants. Those participants under the age of 18 must have 'release and acknowledgement' forms signed by their parent or legal guardian.

Signage relative to important rules to abide by when around horses should be posted in a prominent area and should be discussed with and understood by all students participating in any type of riding program.

Fire precautions and emergency evaluation procedures should be posted and understood by staff in the event of an emergency.

Hazardous material or equipment or any kind should be stored out of reach of horses, riders and the general public.

All head instructors shall be at least 18 years of age and have a minimum of five years' experience or be certified by the Ontario Equestrian Federation.

Assistant instructors shall be allowed to instruct only while under the supervision of a head instructor and must be 16 years of age with a minimum of three years' riding experience.

All instructors and assistants must understand and periodically review safety precautions and the steps to be adhered to if an accident occurs.

All instructors shall have a valid first aid certificate and CPR training.

staff!"

Accident forms must be available at the facility and must be completed by the instructor and any witnesses immediately after an accident has occurred.

All instruction shall take place in a safe and suitable environment.

No public lessons are to be left unattended.

It is recommended that there be a ratio of six students to one instructor (maximum 8:1).

Instructors should ensure that all students can handle the horse appropriately and understand the basic safety and tacking-up rules.

All riders need to be at least six years of age before they are allowed to ride a horse without direct assistance. Until a rider is able to stop, turn and ride in a balanced and controlled manner, they should not be allowed to ride without direct assistance in an uncontrolled environment.

Beginners should be supervised by a knowledgeable employee of the facility during the pre-mount handling and tacking-up of the horse or pony.

A safe riding helmet and proper footwear with a defined heel must be worn at all times when riding any type of horse.

All tack must be properly fitted for horse and rider, and must be in good repair.

No stallions, horses under five years of age, sick, lame or blind horses will be used by anyone participating in lessons.

# **Camp Fair** Information

If you're planning a camp fair during the 99/00 season, don't forget to fill out, and send back to the OCA Office, the Camp Fair Information Form enclosed with this newsletter.

The form gives the Office staff information about the date, location, and operator of your fair, and is the *only* information Office staff will provide to the public. Make sure to submit the information form by the November 15th deadline if you want to get the word out about your fair.

### OCA ONLINE: WWW.ONTCAMP.ON.CA



# **Canadian Camping Association**

On April 8, Ellen Nash and the OCA Board hosted a dinner party for the Presidents and CCA/ACC liaisons of the various Provincial Camping Associations across the country. In attendance with Mike Nelson (President), Bob Smith (Treasurer) and John Jorgenson (President Elect) were Rudy Kehler (BC), Cheri Adolph (AB), Donna Wilkinson (SK), Ian Barnett (MB), Barb Gilbert (ON), Jake Reid (NB) and Elayne Mott (NS).

The purpose of the gathering was the Spring Meeting of the CCA/ACC Presidents' Council. Over the course of the following couple of days, the group addressed the current changes facing CCA/ACC, the evolving role of the CCA/ACC in respective provinces and future projects.

Over the previous couple of months, the Presidents' Council had been working to close the independent office of the CCA/ACC, to re-establish office and association services through the Alberta Camping Association and to transfer the CCA/ACC Bookstore into the hands of the Camping and Outdoor Bookstore. These efforts prepared the CCA/ACC to address the items they did at the April Meeting.

Some of the work of the Association includes:

1) Assisting the Camping and Outdoor Bookstore develop as a helpful and productive resource for camps and camping associations across the country and beyond.

2) Planning for the involvement of CCA/ACC with OCA Conference 2000 with participation from across the country and the Presidents' Council Meeting scheduled as a pre-conference event.

3) Supporting the International Camping Fellowship in promoting International Camp Day and the Fifth International Camping Congress taking place in Japan in October 2000.

4) Setting up a structure for funding Provincial Camping Association projects and specific CCA/ACC projects through special funding.

5) Discussion of the joint OCA/ARF project "Setting a New Direction" as one example of the type of provincial project that serves a national need.

6) Transferring the office set-up and management under the supervision of Erin Walton in the ACA Office based in Edmonton.

7) Dispersing other CCA/ACC responsibilities into the hands of various Provincial Camping Associations (see below).

8) Reviewing our membership services both to camp and federated members as well as to commercial and corporate members.

9) Developing an effective and consistent communication tool for and from the CCA/ACC for all members - whether this is the Camping Magazine or its next generation.

10) Assembling an effective and user-friendly website for both membership and the public at large. The website must integrate successfully with existing PCA websites.

Meanwhile, interesting camping developments from the other Provincial Camping Associations include:

Saskatchewan has developed a Campfire Fund to assist families to bring campers to SCA camps, hired someone to conduct accreditation visits, and held a provincial camp day.

Manitoba has developed a Sunshine Fund to assist families to bring campers to MCA camps, is working with Christian Camping International to develop closer ties, and is investigating mandatory police checks for new staff as an accreditation standard.

British Columbia is requiring mandatory criminal record searches as a standard procedure, conducted a joint conference with Christian Camping International, and generates a faxletter instead of a regular printed newsletter for instant delivery.

New Brunswick has brought a draft copy of PCA standards to the NBCD Annual General Meeting, brought a camping component to the Parks and Recreation Conference, and is working with Workers' Compensation classification differences amongst camps.

Nova Scotia has developed an Accreditation 2000 program and ran pilot visits, is working with NBCD to generate a joint conference in 2000, and is developing a website for CANS (Camping Association of Nova Scotia).

Additional CCA/ACC contributions by various Provincial Camping Associations:

Awards and Volunteer
Recognition
Immigration
Bubby Nash Writing Award
Insurance Committee
Orientation and Policy Manual
Website Development/Maintenance

The next meeting of CCA/ACC Presidents' Council is in British Columbia in late October.

John Jorgenson Acting CCA/ACC President



Thank you to our O.C.A. clients for a busy & safe summer!



We are an experiential adventure learning & development company specializing in the use of challenge course & climbing wall adventure programs.

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Call us for your new and/or replacement gear, competitive prices & prompt delivery!

#### Continued from page 5

**7. PREVIEW OF THE FIFTH INTERNATIONAL CAMP-ING CONGRESS - FRIDAY** On Friday evening of Conference week, delegates are invited to a unique dining experience at Ginko Japanese Restaurant in the International Plaza. The evening is being co-hosted by the International Camping Fellowship and the Canadian Camping Association and will include representatives of the National Camping Association of Japan with a preview of the Fifth International Camping Congress to be held in Tokyo, Japan in October 2000.

**8. SAC DENE...THE JOURNEY** Conference 2000 is looking forward to welcoming Dave Newnham and Jill Jamieson from the Rocky Mountain YMCA in Alberta for a multi-media presentation on an amazing canoe tripping program in Canada's north.

9. EDUCATIONAL FORUM - SATURDAY What do you get when Catherine Ross and John "Jorgi" Jorgenson work together to create a program experience for our delegates? A day filled with memories and magic for our delegates! Workshops have been designed to provide our senior staff with great learning opportunities in a wide variety of leadership areas, like Peer Supervision, Constructive Conflict Resolution and Human Resource Management.

10. DIRECTORS DAY - SATURDAY Delegates will have the opportunity on Saturday morning to choose between concentrated morning workshops revolving around such critical areas as management, administration and site and facility. Dave Graham is leading the way in preparing for an exceptional and enlightening educational opportunity for our delegates.

**11. "CRACKERBARRELS" - SATURDAY** Two of the finest facilitators (and Camp friends!) that we know, Jill Vandal and Rob Heming, will be leading us through an afternoon session focussing on developing successful strategies to deal with current issues and challenges. An informal opportunity to draw on some fantastic collective expertise!

**12. OCA HOMECOMING BANQUET** We're inviting all OCA friends to join us for a special celebration of camping and of our OCA heritage. Our Banquet team is led by Dave Latimer and a wonderful group of talented friends.

13. GREET COLLEAGUES FROM THROUGHOUT ONTARIO, ACROSS CANADA AND AROUND THE WORLD! Did you know that the Canadian Camping Association President's Council will be meeting prior to Conference 2000 at the International Plaza and staying on for the Conference? We are also extending invitations to our camping friends in Canada and, through the International Camping Fellowship, from around the world to join us in Toronto in early March.

14. ALL THE SPECIAL TOUCHES...AND A FEW NEW ONES! The Conference will of course feature lots of the traditional hospitality and entertainment that delegates have come to expect, plus a few new initiatives (including an onsite Internet Café).

15. AND, our final reason why you can't afford to miss Conference 2000: It's the perfect way to prepare you and your staff for your very best season ever!

Mark March 2-4, 2000 on your calendar. Registration booklets will be mailed in mid-November with full details. See you at the International Plaza!!

Jeff Bradshaw Chair, Conference 2000

# The Sign of a Good Camp

Our OCA Accredited Camp signs have multiple uses:

Camp Fairs: The signs are a proven attraction for parents, as they add to their feeling of confidence in their search for a quality camp.

Camp Office: Use the sign in your camp and town offices. It reassures prospective and present campers, parents and staff that your camp is part of a long-respected association.

Camp Entrance: Don't neglect to put a sign at your camp entrance. It is always a positive reminder of the commitment and quality of your camp.

## Quality Summer Camping for Children and Youth



ASSOCIATION

# **Accredited Camp**

Signs may be ordered by contacting the OCA office. Each sign costs \$25.00, including taxes. There are only a limited number available, so PLEASE ORDER NOW.

Circle your calendar for the first ever

INTERNATIONAL CAMP HEALTH CONFERENCE

# LET'S TALK CAMP HEALTH

OCTOBER 14-17, 1999 BEMIDJI, MINNESOTA contact: Association of Camp Nurses (ACN) 8504 Thorsonveien NE Bemidji, MN 56601 www.campnurse.org or Pearl Bell 416-491-9651



### THE KILCOO STORY BY JOHN LATIMER

Covers the history, personalities, legends, pranks, philosophy, good and bad times of Kilcoo since its opening day in 1932

Copies are available through the Kilcoo office:

150 Eglinton Avenue East, Suite 204, Toronto ON M4P 1E8

telephone: 416-486-5264

COST, INCLUDING TAX BUT NOT SHIPPING, IS \$29.90 PER COPY

### Classifieds

### **Positions Available**

Director for Camp Katonim needed for 2000 Season. Day camp on Lake Simcoe with daily campers, dormitory-style accommodation for staff, and private cabin for director. Proven leadership ability and experience essential. Resumes by FAX to Kevin Roher, 416-486-4352

Camp Professional: needed to fill fulltime Public Relations and Personnel position with the Taylor Statten Camps. Will be responsible for marketing and promotions as well as hiring the summer staff. Winter office in Toronto, summer position at Camp Wapomeo for girls. Must be fluent in Windows and MS Office. Desktop publishing and French language skills an asset. Please fax resume to Judy Biggar @ 416-486-1837, or email tsc@visinet.ca by October 15th, 1999.

# NEW CAMPS!

We'd like to offer a warm welcome to two new camps that joined the OCA family this year:

### Blue Chip Basketball Camp

Bloor Jewish Community Centre 750 Spadina Ave Toronto, ON M5S 2J2

#### and

**Egalacres Farm Camp** RR #2 Beeton, ON LOG 1A0

### On The Move

The Board of Directors of Camp Quin-Mo-Lac are pleased to announce to friends and colleagues that Wendell White has been appointed to the Ontario Custody Review Board and the Child & Family Services Tribunal of Ontario. This appointment by the Lieutenant Governor of Ontario comes as a result of Wendell's work as chairperson of the Centre Hastings Community Corrections Committee, his work as a teacher and as a Governor of Loyalist College, his community involvement, and his work as the Director of Camp Quin-Mo-Lac.

Wendell has a wealth of experience and as a provincial adjudicator, he will serve youth, families and the province in a significant manner.

Wendell will be staying on the Director of Camp Quin-Mo-Lac as he nears his 20th season in the year 2001.

### Physician's Guide to Dental Emergencies

by Carla Lidner, D.S.S., M.S. and Don Altman, D.D.S., M.P.H.

This oral health emergency guide provides detailed information on identifying teeth, intruments required, clinical presentation, and step-by-step immediate treatment for the most common oral disorders.

Information is presented in a readable format, and ranges from treating a simple loose tooth, to soft and hard tissue infections, lacerations, and post-dental work complications. This 46-page book is ideal for any primary health care worker.

### each copy: \$6.00

contact: Dental Health Foundation 520 3rd Street, Suite 205 Oakland, CA 94607 phone: 510-663-3727 fax: 510-663-3733 *OCAsional News* offers you a variety of ways to promote products and services within organized camping. The Ontario Camping Association welcomes articles and photo submissions. The next deadline is October 15th for the November publication.

Display ads are sold on a single or multiple insertion rate, with a \$50.00 non-members fee. Please contact the OCA office for rates. Camera-ready art is required.

We also offer professional and business directory ads of business card size. OCA member fee: \$50 per insert (up to three issues) or \$35 per issue (minimum four to maximum nine issues).

Classified ads are sold with a maximum size of 25 words for a fee of \$15 for members and \$30 for non-members. Additional space sold in 25 word increments.

Paid advertising content will not exceed editorial space.

The OCAsional News is published nine times a year by the Ontario Camping Association, a voluntary, non-profit association committed to excellence in Camping. We want to hear from you. Please send your thoughts and inquires to the Editorial Committee, care of the office.

Fiora Hawryluk, Editor. 416-481-2788.
 e-mail: hawryluk@stn.net

The views expressed by the authors in this newsletter are not necessarily those of the Ontario Camping Association.



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